



# Civil Society Legislative Advocacy Centre (CISLAC)

*Motto: Strengthening Civil Society Legislative Advocacy*

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21<sup>st</sup> August 2015

The Chief of Army Staff,  
Nigerian Army Headquarters,  
Abuja.



ATTN: HEAD PROCUREMENT UNIT

Dear Sir,

**REMINDER: FREEDOM OF INFORMATION (FOI) REQUEST FOR PROCUREMENT RECORDS / INFORMATION AND REQUEST TO SEE THE PROJECTS/TAKE PICTURES OF THE PROJECTS ON THE FOLLOWING CONTRACTS CARRIED OUT BY THE NIGERIAN ARMY**

- NA01001591- PROCUREMENT OF AMMUNITION OF VARIOUS TYPES
  - NA01001608- PROVISION OF UNIFORMS AND OTHER KITTING ITEMS
- CONSTRUCTION OF SOLDIERS ACCOMODATION AT GWAGWALADA TO INCLUDE SEARCH AND RESCUE COMPANY BY DIRECT LABOUR BY NIGERIAN ARMY ENGINEERS.

On behalf of the CIVIL SOCIETY LEGISLATIVE ADVOCACY CENTRE, and pursuant to the provisions of the **FREEDOM OF INFORMATION ACT 2011**, we write this letter to serve as a reminder of our previous letters sent to you, dated 12<sup>th</sup> and 27<sup>th</sup> May 2015.

In accordance with the Freedom of Information Act 2011, we hereby specifically apply for copies of the following procurement records and information for the above referred bids.

1. Copies of advertisements of invitation for bids published in at least two national dailies and the Federal Tenders journal. Also evidence of the advertisement on your website.
2. Copies of bids submission registers and evidence of receipts issued to bidders on submission of bids.
3. Standard bidding documents as regards the aforementioned processes
4. Evidence of receipts issued to bidders on submission of bids.
5. Minutes of public bid opening for technical and financial proposals.
6. Copies of the Bids Evaluation Report by the Sub-technical Committee of the Tenders Board
7. Copies of minutes of the meeting of the Tenders Board approving the winning bidder.
8. Copies of bids rejection letters or notices, if any

9. Copies of notices of Acceptance of bids issued by the procuring entity to the successful bidder immediately a winner is selected
10. Letter of notification of award of contract and the contract sum
11. Signed contract document
12. Copies of formal appeal by bidders (Protest letter) and the decision in such appeals/complaints if any.
13. Copies of "No Objection" and BPP Certificate of no objection where applicable
14. Copies of summary of details of contracts published by your ministry or BPP

We here, by this letter introduce to you, OKPUTU JOSEPH SIMON, as a representative of our organization.

According to the 2014 Appropriation Act which has been made available to us on the Bureau of Public Procurement (BPP) public domain, we observe that this project has been listed and appropriated in the Act. We would like to confirm this by requesting that you grant our representative access to all public records and to see and take pictures of these projects.

We would appreciate it if the requested information can be made available to our representative promptly but in any event, not later than 7 days from the date of receipt of this application, as required by the **Freedom of Information Act, 2011**.

Should you require any clarification regarding this application, do not hesitate to contact us at this phone number: 07036507800 or via email: [okputujoseph@gmail.com](mailto:okputujoseph@gmail.com)

Thank you.

Yours sincerely,



**Auwal Ibrahim Musa (Rafsanjani)**  
Executive Director